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		Date	16/03/2026
This instruction manual is intended to guide the user in the safe and efficient use of this product.			

1. WORK IDENTIFICATION AND TASKS

For digging, aerating, weeding and loosening soil in pots, planters and small cultivation areas. Includes hand trowels, hand rakes, weeders and small hoes.

2. RISK ASSESSMENT

2.1. Hazard Identification

Cut and Puncture Hazards

- Possibility of minor cuts when handling the edges or points of the tool.
- Risk of puncture injuries from the pointed ends of trowels and similar tools.

Impact and Projection Hazards

- Accidental impacts to hands or legs caused by sudden movements.
- Possible projection of small stones, soil or roots while loosening the ground.

Ergonomic, Postural and Repetitive Motion Hazards

- Muscle fatigue in wrists, hands and forearms due to repetitive use.
- Lower back or knee pain when working in bent or squatting positions for extended periods.
- Rashes, irritation or chafing caused by repeated friction or poorly fitting gloves or knee pads.

Slip, Trip and Loss of Control Hazards

- Tripping hazards if tools are left on the ground and are not clearly visible.
- Slipping due to poor grip, wet gloves or unsuitable protective equipment.

Hazards Due to Poor Condition or Incorrect Use

- Damaged tools (cracked handles or deformed heads) that increase the risk of accidents.
- Misuse, such as using the tool as a lever or working on excessively hard surfaces, which may damage the tool and cause injury.

Chemical and Environmental Contact Hazards

- Skin irritation from direct contact with damp soil or organic matter.
- Risk of skin reactions when handling soil treated with fertilizers or chemical products.

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2.2. Risk Assessment

Hazard	Consequence	Consequence	Severity	Risk
Cut or puncture hazards	Minor cuts or superficial wounds	Medium	Low	Low
Impact and projection hazards	Bruises and minor injuries to hands or feet	Medium	Low	Low
Ergonomic, postural and repetitive motion hazards	Pain or fatigue in wrists, lower back and joints	High	Medium	High
Slip, trip and loss of control hazards	Trips, falls and accidental impacts	Medium	Low	Low
Hazards due to poor condition or incorrect use	Injuries caused by tool breakage or misuse	Medium	Medium	Medium
Chemical and environmental contact hazards	Skin irritation or respiratory reactions	Medium	Medium	Medium

2.3. Preventive Measures for Identified Hazards

1. Cut and Puncture Hazards

- Wear lightweight gloves to protect the hands.
- Always handle the tool by the handle, not by the head.

2. Impact and Projection Hazards

- Keep the work area clear and free of obstacles.
- Wear safety glasses to protect the eyes from projected stones, soil or other debris.

3. Ergonomic, Postural and Repetitive Motion Hazards

- Take regular breaks when working in bent or squatting positions.
- Alternate hands and vary working posture.
- Wear knee pads to protect the knees when working at ground level.

4. Slip, Trip and Loss of Control Hazards

- Do not leave tools lying on the ground; place them in a safe location.
- Keep the handle clean and dry.

5. Hazards Due to Poor Condition or Incorrect Use

- Inspect the tool before each use and ensure it is in good condition.
- Do not use the tool as a lever or on unsuitable surfaces.
- Store tools in a safe, dry and orderly place.

6. Chemical and Environmental Contact Hazards

- Wear waterproof gloves when working with damp soil or soil treated with chemicals.
- Avoid prolonged direct contact with soil or manure.

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2.4. Corrective Measures in Case of an Accident

1. Cuts or Puncture Injuries

- Wash the wound with soap and water, disinfect it and apply a bandage.
- Seek medical advice in the event of deep wounds or signs of infection.

2. Impacts or Projected Particles

- In the event of an impact, stop work and assess your physical condition.
- If dust or particles enter the eyes, rinse thoroughly with clean water.
- Seek medical attention if pain persists or vision is affected.

3. Ergonomic or Postural Injuries

- Stop work if pain develops in the wrists, elbows, back or knees.
- Stretch and rest as required.
- Consult a healthcare professional if the pain persists or worsens

4. Falls or Trips

- Check for injuries before resuming work.
- Seek assistance if you are unable to move safely.
- Clean and organise the work area before continuing the activity.

5. Accidents Due to Poor Condition or Incorrect Use

- Do not continue using a damaged tool.
- Store the tool in a safe and dry place before using it again.

6. Accidents Caused by Contact with the Environment

- In the event of skin irritation, wash the affected area with soap and water.
- Seek medical advice if the irritation persists.

2.5. Evaluation of the Effectiveness of the Measures

- The effectiveness of these measures shall be evaluated by verifying that the situation has been safely brought under control, the user has received the necessary assistance and the tool has been inspected or repaired before work is resumed.
- It is also recommended to periodically inspect the condition of the tool and ensure compliance with safety requirements, adapting the measures whenever new hazards arise in the working environment.

3. OPERATING INSTRUCTIONS

3.1. Before Use

- Keep the work area clear of people, animals and obstacles.
- Check that the tool is in good condition.
- Wear gloves, knee pads and, when working on treated soil, waterproof gloves.
- Work in a stable, well-lit area with good visibility.
- Avoid distractions, fatigue, and use under the influence of alcohol, drugs or medication.

3.2. During Use

- Always maintain a stable and comfortable working position.
- Hold the tool firmly by the handle.
- Avoid working with wet or dirty hands.
- Use the tool only for its intended purpose (digging, weeding and loosening soil).
- Take regular breaks to avoid fatigue.
- Stay focused on the task and avoid distractions.
- If the tool becomes stuck, never handle the blade or hazard area directly; release it using gentle movements or by following the appropriate procedure.

3.3. Warnings

- This tool can be hazardous; improper use may result in accidents and legal liability.
- Keep out of reach of children and untrained persons.
- Do not use the tool while under the influence of alcohol, drugs or medication.
- Wear protective gloves.
- Sharp element.
- Wear eye protection.
- Use knee pads or a cushioned surface when working at ground level.
- Refer to the instruction manual.



4. MAINTENANCE AND STORAGE

4.1. Cleaning

- Clean the tool after each use to remove soil and debris.

4.2. Condition Inspection

- Check that the aluminium head is not bent or damaged.
- Ensure that the handle is secure and free from cracks.



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- Verify that the head-to-handle connection is secure.

4.3. Storage

- Store the tool in a dry place protected from moisture.
- Keep out of reach of children.
- Do not leave the tool in direct contact with damp ground or exposed to the weather.

4.4. Specific Maintenance

- Do not carry out improvised repairs.

4.5. Recycling and Environmental Considerations

- Dispose of the tool at the end of its service life in accordance with local regulations.
- Take it to authorised collection or recycling points.
- Do not abandon the tool in the natural environment.

5. CONTACT AND SUPPORT

If you have any questions or require additional assistance, please do not hesitate to contact our customer service department:

- **Email:** comercial@bellota.com
- **Telephone:** 0034 943 73 90 00
- **Website:** www.bellota.com

Thank you for placing your trust in our products. We are committed to ensuring your safety and satisfaction.